



The Hong Kong Medical Diary

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INSTRUCTIONS TO AUTHORS

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The Hong Kong Medical Diary is published monthly by the Federation of Medical Societies of Hong Kong (comprising of 71 medical and dental societies and 46 allied health professional societies). The Federation of Medical Societies of Hong Kong was first established in 1965 and the Hong Kong Medical Diary was first published in 1971. The HKMD has a circulation of 10,000 distributed to member societies, doctors, dentists, some nurses and allied health professionals. The HKMD is also available online to over 2,000 doctors / dentists at www.fmshk.com.hk.

EDITORIAL POLICY

To improve the healthcare of our patients through the development and education of our members and the advancement of our specialty fields.

MANUSCRIPT GUIDELINES

Papers submitted for publication are subject to review and editing by the Editorial Board and should follow the following guidelines:

1. Typed on one side of numbered A4 size papers in double line spacing with 3cm margins, and preferably submitted in the form of word file (*send to info@fmshk.com.hk*).
2. List of full names (both English and if Chinese applicable) of authors, giving a maximum of two qualifications and current appointment of each.
3. The principal author should give his or her address for correspondence. A passport size photo of the principal author(s) (*maximum of two photos*) can be supplied for publication.
4. Spelling should conform to the Oxford Dictionary. Abbreviation should be written in full when first used.
5. Both generic names and proprietary names of drugs may be used.
6. Tables and illustrations should be on separate sheets and clearly labelled.
7. Photographs should be labelled on the reverse. The Editorial Board reserves the right to print photos in black and white only. Colour illustrations or photos should be submitted in a CD-ROM.
8. References should conform to the Vancouver style and should be numbered in correct order in the text. Journal titles should be abbreviated to index medicus style. (e.g. 1. Ahuja A, Ying M. Sonography of neck Lymphnodes. *Clin Radiol* 2003;58:359-366, 2. Van Hasselt CA, Leung S. F. Clinical Picture. In: Van Hasselt CA, (Gibb A. (eds) *Nasopharyngeal Carcinoma. 2nd ed. Hong Kong The Chinese University Press; 1999:105-110*).
9. Requests for reprints for a fee will be considered.
10. Correspondence should be addressed to the Editor, The Hong Kong Medical Diary, 4/F Duke of Windsor Social Service Building, 15 Hennessy Road, Wanchai, Hong Kong. All manuscripts for publication on first of the month should reach the Editor before the 15th of the previous month.

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CATEGORIES OF ARTICLES

Medical Bulletin

Original research papers, recent advances, educational updates, review papers, discussion papers on medical topics relevant to medical practice are welcome. Articles should be between 500 and 1,500 words (one to three pages). References are encouraged but not required.

Drug Review

Articles on clinical approach to the safe use of a particular drug or groups of drugs are welcome. These articles should be from 500 to 1,000 words. (one to two pages).

Clinical Quiz

Case studies in question and answer format in dermatology, radiology, medicine and surgery will be considered for publication. These articles should be under 500 words (one page).

Abstracts

Selected summaries and proceedings of local, regional and overseas medical meetings will be published.

Special Feature

Interviews with presidents of member societies and prominent members of the medical and health profession; publication of keynote addresses and presentations.

Lifestyle

Interesting articles on hobbies, sports, travel, dining, movies, investments and careers are welcome. These articles should be kept under 1,000 words (two pages).

Society News

Brief reports on news of member societies, the HKFMS Foundation Limited and the Federation of Medical Societies of Hong Kong will be printed as a service to members.

Medical Diary of the month

Medical events of the month will be printed as a service to members (all should be submitted before the 10th of the previous month.).

Calendar of Events

Future events including medical meetings, conferences and courses up to 24 months ahead will be printed as a service to members.

