

## INSTRUCTIONS TO AUTHORS

- 1. Aims and Scope** The Journal of the Hong Kong Geriatrics Society is the official publication of the Hong Kong Geriatrics Society. It publishes peer-reviewed articles on geriatric medicine including review articles, clinical studies, case reports, medical audit, conference reports, abstracts of proceedings and selected literature. The length of article is preferable to be in the range of around 2,000 to 3,000 words. Short pieces (less than 700 words) as fillers may also be accepted, especially those on Chinese medical history, traditional Chinese medicine or wisdom, quotations, aphorisms, local medical developments, clinical photos of geriatric interest.
- 2. Abstracting and Indexing Services** The journal is indexed in HONGKONGIANA, the electronic database produced by the Hong Kong Polytechnic University Library. The "HONGKONGIANA" database is also available for searching via the Dialog Service (at file 748) of Knight-Ridder Information (internet address <http://www.dialog.com>). Contents and abstracts of the journal is also available on our Society homepage in the internet (address <http://medicine.org.hk/hkgs>).
- 3. Submission of manuscripts** Contributions and correspondence should be sent to Dr C M Lum, Editor-in-chief, Journal of the Hong Kong Geriatrics Society, c/o Medical and Geriatrics Unit, Shatin Hospital, A Kung Kok Street, Shatin, Hong Kong (email address to [lumcm@ha.org.hk](mailto:lumcm@ha.org.hk)).
- 4. Copyright** Articles are accepted on the understanding that they have not been published and are being considered for publication elsewhere. The journal reserves copyright of all articles published.
- 5. Peer Review** Manuscripts will be sent anonymously to referees from the local Editorial Board and the international Board of Honorary Editors and Advisors. Accepted articles are subjected to editorial revision.
- 6. Preparation of Manuscripts** Three copies of the manuscripts should be submitted. They should be word-processed or typed on one side of white A4 (21cm x 30cm) paper and double spaced with a margins of 2.5cm. Once the contribution is accepted for publication, the author will be asked to send a floppy disc prepared on IBM PC compatible personal computer. Authors must name the software program and version used (eg Microsoft Word 6.0).
- 7. Style and Format**
  - Author Page** This should include the full names of all authors with their qualifications and affiliations, the full name and address to whom correspondence should be sent (this page will not be sent to referees).
  - Title & Summary Page** The second page should include the title of the manuscript and a summary not exceeding 250 words. The summaries may be used by journals which make abstracts.
  - References** should be numbered in the order (in superscripts) in which they appear in the text. At the end of the article the full list of references should give the names and initials of all authors (unless there are more than six, when only the first three should be given followed by et al). The authors' names are followed by the title of the article; the title of the journal (*in italics*) abbreviated according to the style of Index Medicus; the year of publication; the volume number (*in boldface*); and the first and last page numbers (eg Harris A. Health checks for people over 75. *Br Med J* 1992;**305**: 599-600). For books, the author(s) should be followed by the chapter title, editor(s) (if applicable), book title (*in italics*), place of publication, publisher, year and page numbers (eg Allen S C. Ageing and the respiratory system. In: Brocklehurst JC, Tallis RC, Fillett H (eds). *Textbook of Geriatric Medicine and Gerontology* 4th edition. Edinburgh: Churchill Livingstone, 1992:739-768).
  - Illustrations** can be submitted in the forms of photos, slides, films, drawings or computer graphics. Drawings, diagrams and graphs should be in black ink on smooth white paper or thin board. If labelling is required, letters or numbers should be indicated on a copy, not on original artwork. Photographs and photomicrographs should be printed on glossy paper. All illustration should bear on the reverse side the authors' name, a short title of the paper, and a figure number. Legends should be typed and supplied separately not attached to the illustration. The magnification of illustrations should be given where appropriate. Computer graphics on a floppy disc (5.25" or 3.5") in IBM PC compatible Harvard graphics or Bitmap formats are acceptable.
  - Units** S. I. units should be used where possible or included in parenthesis. ■

## **JOURNAL OF THE HONG KONG GERIATRICS SOCIETY**

---

Edited by : Editorial Board of Journal of the Hong Kong Geriatrics Society  
Published by : Hong Kong Geriatrics Society  
c/o Medicine & Geriatrics Unit,  
Shatin Hospital,  
A Kung Kok Street, Shatin, Hong Kong.  
internet address : <http://medicine.org.hk/hkgs>  
e-mail address : [lumcm@ha.org.hk](mailto:lumcm@ha.org.hk)  
Printed by : Sunglow Design/Publishing & Culture Co.  
20/F., EIB Tower, 4-6 Morrison Hill Road,  
WanChai, Hong Kong.

---